

# Board of Director Functions ASTD/Rock Valley Chapter

## SCHOLARSHIP

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**PURPOSE:** To Request, Review and Select Applicants for Chapter Scholarship Funds.

**REPORTS TO:** Chapter President

**INTERACTS WITH:** Newsletter

**TERM:** One Year - August 1 to August 1

**SUPERVISES:** Support managers and committee chairs as required by the position

### RESPONSIBILITIES:

1. Distribute applications to area high schools and/or community colleges.
2. Develop a scholarship review committee
3. Review scholarship applications and choose worthy recipients
4. Present scholarships to recipients.
5. Inform Newsletter editor of recipient choice.

### QUALIFICATIONS:

1. Time available to attend Board meetings, Chapter meetings and other functions as required by the position.
2. Ability to positively represent the Chapter to prospective and present members.
3. Access to an email account that can be used for Chapter discussions and distribution of updates.